

The Corporation of the City of Kenora

By-Law Number 68 - 2011

A By-Law to Establish Terms of Reference for the City of Kenora Community Policing Committee

Whereas Section 10 (2) of the Municipal Act, 2001, as amended authorizes a municipality to pass by-laws respecting health, safety and well-being of persons as well as the protection of persons and property, including consumer protection; and

Whereas the Council of the City of Kenora will encourage and enable its citizens and businesses to support and promote our Community Policing Committee in its efforts to connect with various stake holders, as well as members of the Ontario Provincial Police to address community issues and concerns which will contribute to a safe environment, which ultimately will impact on the quality of life within a community;

Now Therefore the Council of the Corporation of the City of Kenora hereby enacts as follows:-

1.0 Purpose

That the existing Community Policing Committee for the City of Kenora be established as a Committee of Council.

2.0 Role of the Committee

The role of the Community Policing Committee is to act as a support group to the Ontario Provincial Police services and the City of Kenora to achieve optimum policing services in the City of Kenora by enhancing this service beyond the scope of the policing contract.

Typical duties of the Committee would include:

- Champion and facilitate new programs to meet the needs of the community
- Research and access outside funding opportunities to implement and/or support programs
- Enhance awareness of programs offered in the community
- Serve as a forum for the exchange of information on initiatives and issues involving the various organizations that deal with community safety in the City of Kenora, and for the public to share community concerns and bring forward initiatives
- Advocate for community safety where issues are identified
- Assist police with the delivery of services and programs that are responsive to community needs

3.0 Committee Membership

The Community Policing Committee shall consist of nine (9) members:

- One (1) appointed members from City Council and an alternate
- One (1) representative from OPP (Ontario Provincial Police) and an alternate
- One (1) representative from KCDSB Kenora Catholic District School Board
- One (1) representative from the Seniors' Coalition

- One (1) representative from KPCFS (Kenora Patricia Child & Family Services), or, other Social Services
- One (1) representative from Business Community
- One (1) representative from First Nations Community
- Two (2) representatives from the public at-large

One (1) City of Kenora non-voting staff resource will be provided to the Committee.

4.0 Ad Hoc Committees

Ad Hoc Committees may be required from time to time to deal with specific issues. At the recommendation of the Community Policing Committee, such ad hoc committees may be formed with appropriate stakeholders. These ad hoc committees shall have a start and end date and will report directly to the Community Policing Committee.

5.0 Chair

The Chair shall be elected at the first meeting of each calendar year by the majority vote of the Community Policing Committee members. In the absence of the Chair, the Council representative shall act as Chair.

6.0 Meetings and Administration

Regular meeting dates are to be established by the Committee at the first meeting of the calendar year. The location and frequency of meetings shall be at the discretion of the Committee.

Members of the Committee should strive to attend committee meetings in order to provide for effective participation. The failure of any committee member to attend three (3) consecutive meetings without giving written notice to the Chairman shall result in the termination of membership from the committee.

The City of Kenora shall provide sufficient resources and staff for conducting the business of the Committee. This shall include, but not limited to; taking of meeting minutes, assisting the Chairperson in developing an agenda, the circulation of meeting notices and minutes, and the advertisement and organization of public meetings.

7.0 Quorum

At any meetings of this Committee, the presence of a majority of the membership (or five members) is necessary for a quorum for the transaction of business.

8.0 Communications and Additional Resources

The Chairman of the Committee shall be key contact and spokesperson for the Committee. Reporting to Council shall be accomplished through the Council representative and distribution of meeting minutes to Council through the Clerk's Office.

9.0 Term of Committee

The term for membership on the Committee shall be determined by Council. Members of this Committee shall be appointed by Council, and Council may replace members on the

Committee at any time. Council may be requested to amend the Terms of Reference for the Committee at any time, or they may be amended subsequent to the election of a new Council.

10.0 Effect & Repeal

This by-law shall take effect and come into force upon third and final reading, at which time By-law Number 6-2011 is hereby repealed.

**By-Law Read a First and Second Time this 20 day of June, 2011
By-Law Read a Third and Final Time this 20 day of June, 2011**

The Corporation of the City of Kenora:-

.....**David S. Canfield, Mayor**

.....**Heather L. Kasprick, D/Clerk**